

**SECRET**

**US REGISTRY**  
**FILE** Reports 5

17 APR 1980

MEMORANDUM FOR: Deputy Director for Administration

25X1

FROM: [REDACTED]  
Director of SecuritySUBJECT: Office of Security Significant Activities  
Week of 10 April 1980 (U)

REFERENCE: DDA Administrative Instruction No. 74-5

1. This memorandum is for information only. (U)
2. The activities of the Office of Security during the week of 10 - 16 April 1980 were highlighted by the following items:

a. During the reporting period, the Security Education Group (SEG) presented tailored Security Update briefings to 78 employees of AF Division, DO, and 350 employees of [REDACTED]. The sessions featured the lively question and answer periods that invariably follow these tailored briefings and resulted in very complimentary reactions from managers in attendance. The SEG also afforded a specialized briefing to a [REDACTED] of DO/[REDACTED] and addressed 12 non-working spouses of DO employees scheduled for overseas assignment. The latter group was particularly appreciative of Agency interest in their safety and security. (S)

25X1

25X1

25X1

25X1

OS 0 1058

**SECRET**

**SECRET**

25X1

c. On 14 April, the Office of Security Records Management Officer returned from a West Coast trip concerned with a joint OS/ODP survey of possible application of information handling systems. Findings were encouraging. At both [redacted] personnel concerned were most receptive to the concept of selective use of available and appropriate technology. (C)

25X1

d. On 10 April, a representative of the Office addressed representatives of other National Foreign Intelligence Board agencies attending a symposium on Capitol Hill Support hosted by the Office of Legislative Counsel at [redacted] Aspects of security support to Agency senior officers testifying before Congressional Committees were covered. (U).

3. Projected Office of Security activity of possible interest at the Directorate level includes:

25X1

--

25X1

Distribution:

Orig 6 2 - Also  
 1 - D/Sec  
 1 - DD/PTOS  
 1 - DD/CA  
 1 - DD/PSI  
 1 - DS Reg  
 1 - PPG

25X1

OS/PSI/PPG [redacted] dtt  
 17 April 1980

**SECRET**